

## Loreto Grammar School Summer 2020 Appeals Process

Student not happy with result/grade awarded.

Student completes Loreto G.S. Appeals Proforma outlining the grounds for appeal. Form available from VP Office. Submit by Friday 21<sup>st</sup> August 2020.

School reviews internal data which determined the Centre Assessed Grade forwarded to the Examining Board.

School decides whether to uphold the Centre Assessed Grade submitted or to proceed with appeal process on the student's behalf.

SMT meet with student and or parent to inform of the outcome of the internal review.

There are grounds for appeal.

Head of Centre submits appeal to Examination Body on behalf of the student by 17<sup>th</sup> September 2020.

If successful, the final awarded grade may change. If unsuccessful, the final awarded grade may stay the same.

There are no grounds to support the appeal, given internal data.

Student can submit an appeal application to the Examination Board if she believes that the school has not followed their appeals/complaints procedure. Contact CCEA directly on their helpline at 028 90261260 OR 02890261220 OR email [compliance@ccea.org.uk](mailto:compliance@ccea.org.uk) AQA email [appeals@aqa.org.uk](mailto:appeals@aqa.org.uk) WJEC <https://www.wjecservices.co.uk/> Pearson <https://edexcelonline.pearson.com/>

If after following the process, student is still unhappy with the awarded grade, examinations can be taken at the next available series.